

Bethel Lutheran Church
Congregation Council Minutes
June 12, 2019

Council members in attendance: Pastor David Young (Worship Board Chair) (PD), Traci Shoberg (President), Julie Shanabrook (Vice President), Tom Milburn (Secretary), Rose Mangold Pierce, Mike Asmussen (Learning Ministries), Liz Whitacre (Congregational Life), Vonda Wilt (Prayer and Care), Ella Carlson (Youth Ambassador). Absent: Beth Garner (Servant), John Frederickson (Ministry Support).

Staff in attendance: Pat Shields (Parish Administrator), Kim Williams (Treasurer/Director of Finance), Bryan Jaster (Director of Youth and Family Faith Formation).

Opening Devotions – Led by Traci Shoberg.

Call to Order 7:10pm by President Shoberg.

Special Presentation

1. Mel Sibert presented the last phase of Bethel Reforming, Up-In-Out logo design. Mel reported from the planning team regarding two potential designs, various lettering, and color schemes.
 - a. Motion by Julie S./Seconded by Rose P. that first design be presented as option for Congregation vote. Unanimously approved.
 - b. Motion by Julie S./Seconded by Rose P. that second design be presented as option for Congregation vote. Unanimously approved.
 - c. Motion by Julie S./Seconded by Vonda W that font on both designs be “gloss and bloom.” Unanimously approved.
 - d. Motion by Rose P./Seconded by Tom M. for colors to be purple/white. Motion amended by Julie S./Seconded by PD that secondary palate color be green. Unanimously approved amended motion.

Minutes and Reports

2. Ella C. presented youth report. She noted that VBS is going great. Everyone loves the animals and strong attendance (73). Good help and leadership. Ella departed the meeting.
3. Director of Youth and Family Formation Report for May 2019. Bryan brought letter of resignation to Council with gratitude, sadness and excitement. Bryan has accepted a position at Bethany Lutheran Church in Denver, Colorado. PD commented on the impact Bryan has had on Bethel and that we will all miss him. Bryan’s last day will be June 30. Bethel will celebrate with a picnic and game day on that Sunday.
 - a. PD led a prayer of gratitude and sending/blessing of Council around Bryan.
 - b. Bryan left the meeting to visit with youth to inform them of his move.

- c. PD led discussion of plan of communications to congregation of Bryan's departure from Bethel and plans for recognition and gratitude for Bryan and his family.
4. Approved May 8, 2019 Council minutes. Motion by Julie S./Seconded by PD. Unanimously approved.
5. May Financial Report presented by Kim Williams.
 - a. Noted behind ministry spending plan giving by \$18,000 year-to-date. Staff has done a good job controlling expenses but giving is trending down.
 - b. Pointed Council to other reports.
 - c. Discussed potential re-amortization of Thrivent loan. Tabled discussion to future meeting.
 - d. Discussed continuing education expenses for George Donovan and Sue Correll (\$500 each per year to be pro-rated for 2019). Clarification of financial package and job description previously approved by Council. Motion by Rose P./Seconded by Mike A. Unanimously approved.
 - e. Motion by Mike A./Seconded by Rose P. Approved financial report unanimously.
6. Pastor's Report for May 2019. PD referenced report emailed prior to meeting.
 - a. Noted plan for new Bible Study and various other pastoral activities.
7. Board Reports:
 - a. Prayer and Care – Vonda presented written report of board activity.
 - b. Learning Ministries – Mike reiterated the success of VBS.
 - c. No other board reports.
8. Parish Administrator Report – Referenced report previously sent via email.
 - a. Referred to ministry volunteer study report and conclusions.
 - b. Motioned by PD/Seconded by Rose P. that office hours effective July 1 be 9am-1pm, Monday-Thursday. Unanimously approved.
9. Line of Credit Update - Kim is still in process of completing application. To be completed next week with Trustees.
10. Underground Repair Update – updated progress.
 - a. Motion by Liz W./Seconded by Rose P. to approve Underground repair plan and invoices as provided by email by Terri Hollingsworth. ServPro estimate \$19,276.00 (invoiced after work is completed with 30 day net terms); Work scheduled to begin June 24; Work to conclude on June 28; Winchester Environmental Air Quality Re-test to be scheduled the week of July 1. Have ServPro come back (at their cost) if the area does not pass the Air Quality Test. Continue to watch the Underground since the outside work has been completed for any further water intrusion issues that may need to be addressed with Larry Royston. Unanimously approved.
 - b. PD discussed need for team to plan vision for Underground remodel after repairs completed. Recommended John F. and Vonda W. from Council. Discussed some youth and other potential congregation members to participate. PD will follow up to begin process.
11. Personnel Committee Update – no report available. Pat plans to reach out to committee to move forward.

12. Safety Committee Update – Pat Shields noted first meeting on prior Sunday with 7 members. Pat is pleased with the interest from members. Committee is working from Frederick County safety presentation.
 - a. Phase 1 has been implemented regarding limiting unlocked doors during Sunday worship.
 - b. Suggested Phase 2 is to relock remaining doors 15 minutes after service begins. Usher would then open doors for any late arrivals. Motioned by Rose P./Seconded by Julie S. Committee will take lead on training ushers. Unanimously approved.
 - c. Committee is focusing on Sundays and cost-effective measures.
13. Volunteer Appreciation Event on June 23. Report by Traci S. Twelve members have been chosen that will be personally invited and recognized during Sunday worship.

Discussion Items

14. PD continued discussion from April/May meetings regarding the “New Day Initiative” for Bethel moving forward in the three-dimensional life of Jesus (Up, In, Out).
15. General discussion of Congregational Concerns and Thank You’s.
 - a. Discussion of re-engaging Bethel members.
 - b. Concern over impact of Bryan’s departure.
 - c. Potential for Council to find ways to bring Congregation together to faithfully discuss tough issues.

Closing

16. Closing prayer by PD.
17. Adjourned at 9:30pm.