

# Bethel Lutheran Church

2077 North Frederick Pike, Winchester, VA 22603

## **2019 MINISTRY OPPORTUNITIES**

### ***FINANCIAL MINISTRIES***

ESTIMATE OF GIVING  
GOOD SAMARITAN FUND

### ***STEWARDSHIP MINISTRIES***

WORSHIP  
LEARNING  
SERVANT  
CONGREGATIONAL LIFE  
PRAYER AND CARE  
MINISTRY SUPPORT



The preferred method to record your 2019 ministry choices is online at [www.bethelwinchester.com](http://www.bethelwinchester.com).  
Select "Online Forms," then  
"2019 Financial Ministry Response Form" and/or "2019 Stewardship Ministry Response Form"

Wish to select your choices using a paper form? A 2019 Financial Ministry Response Form and two  
2019 Stewardship Ministry Response Forms are included at the end of this booklet.  
Additional paper forms are available in the office.

***(Ministry Response Forms are due on or before November 11, 2018)***

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## **Financial Ministries**

### **Estimate of Giving**

Each year, a proposed Ministry Spending Plan (MSP) is prepared, then presented by Council to the congregation at the November Congregational Meeting for approval. As part of that presentation and discussion, it is important to have the very best estimate of funds anticipated to be received during the year from tithes and offerings. For that reason, you are requested to complete an Estimate of Giving reflecting contributions that you will make to the Operating Budget.

### **Good Samaritan Fund**

For many years, Bethel has maintained a Good Samaritan Fund to aid those individuals and families in various situations of need. When a need arises, as determined by the Pastor, contributors are contacted (normally only once a year) and asked to write a check of \$30 - \$50.

### **Financial Ministry Response Form**

To complete a form online for either of the above, go to [www.bethelwinchester.com](http://www.bethelwinchester.com), select, "Online Forms," then "2019 Financial Ministry Response Form." If you prefer to use a paper form, a blank Financial Ministry Response Form is at the back of this document on Page 11.

## **Stewardship Ministries**

### **Introduction**

This is the sixteenth year of our formalized Stewardship Ministry program, with defined teams and activities, together with forms to record your choices. There are currently six ministries, each led by a Board Chair, all of whom are also members of Council. They are each responsible for the overall direction and coordination of their respective teams and activities.

This booklet contains descriptions of each team and activity. Carefully review them to determine those that interest you and then sign up!!

When you are ready to pick your choices, go to [www.bethelwinchester.com](http://www.bethelwinchester.com), select, "Online Forms," then "2019 Stewardship Ministry Response Form." If you prefer to use a paper form, two blank Stewardship Financial Ministry Response Forms are at the back of this document beginning on Page 13.

## **Worship**

### **051 Altar Care 1<sup>st</sup> Service and 052 Altar Care 2<sup>nd</sup> Service**

Care for the altar linens, prepare for Holy Communion and Holy Baptism, change altar paraments, banners, the cross cloth and narthex cloth table toppers in accordance with the liturgical calendar, and generally care for our worship space. Inventory and order supplies for special services (i.e., Christmas Eve candles and ashes for use on Ash Wednesday) Training is provided.

### **053 Communion Bread Baking**

Be a part of the team that bakes bread for communion. Training is provided.

### **056 After Worship Pick-Up**

After worship, pick up and neaten the sanctuary area, then replenish visitor welcome cards and pew offering envelopes.

### **101 Children's Sermon**

1<sup>st</sup> and 3<sup>rd</sup> Sundays of the month. Team members will share the Gospel with our children in a short, four-minute age-appropriate sermon.

### **104 Worship Bag Replacement**

During worship, our younger children have an opportunity to become more actively engaged in Christ-centered activity with materials in our Children's Worship Bags. Reorganize and replenish the bags with materials provided.

**111 Communion Assistant 1<sup>st</sup> Service and 112 Communion Assistant 2<sup>nd</sup> Service**

Humbly serve as a host of the Lord's Supper by distributing bread and offering the chalice of wine to all those who seek the gifts of God. Training provided.

**115 Ensemble 1<sup>st</sup> Service and 116 Ensemble 2<sup>nd</sup> Service**

The Ensemble leads congregational singing and shares special music of many genres regularly in our weekly Sunday morning worship gatherings and occasionally participates in other special events. It sings for special services during the year [Ash Wednesday at 7:00 pm), Holy Week (Maundy Thursday and Good Friday at 7:00 pm) and Christmas Eve (7:00 p.m. Candlelight Service). This group is open to vocalists in High School through adults of all ability levels and no prior musical or vocal training is required. You do not need to commit to both worship services. The commitment for Ensemble includes regular attendance at weekly rehearsals on Thursday nights from 7:00 pm to 9:00 pm for the 1<sup>st</sup> Service and between Sunday worship services for the 2<sup>nd</sup> Service, then singing Sunday mornings for either the 8:30 am *or* 11:00 am worship service, respectively.

**119 Instrumentalists**

At times throughout the year, special musicians are called upon to share their gift of music in various ways. Opportunities include orchestra and smaller instrument ensembles, as well as solo musicians. This ministry opportunity is open to instrumentalists of all ages and all instruments. While there is no formal audition required for participation, musicians should have at least one year of private study on their instrument and should be able to read music at a high school to college level of difficulty.

**121 Greeter 1<sup>st</sup> Service and 122 Greeter 2<sup>nd</sup> Service**

Hospitality is the gift used to welcome all to our community as we gather to worship and praise Jesus Christ on Sunday mornings. Greet folks at the doors or give them a bulletin as they enter the sanctuary and say, "Good morning, welcome to Bethel." Greeters are expected to arrive thirty minutes prior to worship and to remain in the narthex area to assist late arriving parishioners until after the first Scripture Reading is completed.

**131 Nursery and Child Care 1<sup>st</sup> Service and 132 Nursery and Child Care 2<sup>nd</sup> Service**

During Sunday morning worship services, child care is offered for families with infants and young children. Assist our attendant in caring for and watching our children in the nursery.

**141 Prayer During Worship 1<sup>st</sup> Service and 142 Prayer During Worship 2<sup>nd</sup> Service**

Lead the congregation in prayer on Sunday mornings, including the Gathering Prayer and Prayers of the Church. Guidelines are provided.

**151 Scripture Reader 1<sup>st</sup> Service and 152 Scripture Reader 2<sup>nd</sup> Service**

Every week we read from the Bible, using a passage or passages through which God can speak to the hearers. Pray before reading the text and humbly read the selected passage or passages with honor and respect. Guidelines are provided.

**163 Christmas in a Barn**

Bethel presently celebrates a special worship service on Christmas Eve in a barn on Christmas Eve afternoon. This is a centerpiece of our Advent celebration and draws large attendance from the Winchester/Frederick County area. Help with the planning, preparation and clean-up after the service.

**171 Usher 1<sup>st</sup> Service and 172 Usher 2<sup>nd</sup> Service**

Help families and individuals locate seats in the sanctuary for worship, collect the weekly offering and direct those in the congregation who wish to receive Holy Communion to the proper location. Training is provided. Ushers are expected to arrive thirty minutes prior to worship and to remain in the narthex area to assist late arriving parishioners until after the first Scripture Reading is completed.

**191 Sound Team 1<sup>st</sup> Service and 192 Sound Team 2<sup>nd</sup> Service**

Each week, control the sound board during worship, operate microphones, assist with hearing aids, document worship attendance (including the Nursery) and record the service for posting on the website. Training is provided.

## Learning

### 200 Advent Traditions

Help organize and order materials for this congregational activity of making wreaths and learning about the traditions of Advent and the Advent wreath.

### 210 Bible Study LEADERS

Pastor Dave is looking for individuals willing to lead time-limited Bible Studies for the congregation. You will work with Pastor Dave in designing the studies to meet your interests and confidence level.

### 220 Disciple Study LEADERS

Bethel offers the Disciple Bible Study each year. There are Disciple I, II, III and IV level courses. If you have completed any or all of these courses, you are invited to consider being a leader/convener for the courses you've completed.

### 231 Martin Luther Library

The church's library provides children and adults with print, visual and audio material that increases knowledge of our faith. Team members catalogue books, together with identifying books for acquisition/donation.

### 250 Sunday School Team LEADER – September 2019

**New**

In looking forward to next year, provide a vital support role within the church in guiding Christian learning for deepening our faith and maturing in our spirituality. Lead the organizing, planning and implementation of the Bethel Sunday School Program.

### 251 Sunday School Steering Committee – September 2019

**New**

Provide ongoing assistance to the Sunday School Team LEADER in the organizing and planning of the Sunday School Program.

### 252 Sunday School Teacher – September 2019

Classes are normally co-taught with teacher teams. Sign-up if you have any interest! You will be contacted in early summer to determine if you are still interested and, if so, which ages you would prefer. Curriculum, training and support are provided.

### 253 Sunday School Substitute Teacher – September 2019

**New**

Be willing to cover a Sunday School class if a regular teacher is out for planned or unexpected reasons. Classes are normally co-taught with teacher teams. Curriculum, training and support are provided. Feel free to sign up if you have any interest! You will be contacted on an as-needed basis and can determine at that time if you will be available for that particular week and class.

### 280 VBS DIRECTOR

Shapes the mission and direction of Vacation Bible School in providing oversight and guidance of teams and planning for our week with children, youth and families.

### 281 VBS Design Team

Be part of a team who builds, decorates and designs all the stations, stages and props for Vacation Bible School.

### 282 VBS Station LEADER

Co-Lead one of the station rotations for children during Vacation Bible School.

### 283 VBS Volunteer

Help during the week with a station, teaching, supplies or other needs.

## Servant

### **301 Bright Futures**

Help respond to the needs of children at local schools. Leader (Liaison) will communicate with Bright Futures to help Bethel organize to help schools and needs of children through giving of food and other basic needs.

### **305 God's Work Our Hands Day** **New**

Join in an ELCA-wide event in September in which we address the needs in our community with servant projects.

### **313 Follow the Leader Camp "Buddy"**

At this camp, which is specifically designed and staffed by occupational therapists, be a student (grade nine or higher) "buddy" to a child with special needs.

### **331 Harvest Sunday Helper**

This ministry seeks to share with our parish and community, the beauty and bounty of God's creation. Assist in selling produce and homemade goodies on Harvest Sunday to raise money for world hunger.

### **344 Hoe Down Helper**

Our annual "Hoe Down" serves clients from the Northwestern Workshop, which provides employment opportunities for adults in our community who have special needs. Assist with cooking, hosting, music, set-up and clean-up.

### **352 Global Missions Steering Team**

The Global Missions Steering Team oversees Bethel's involvement in missions beyond the borders of the United States. This activity serves and supports ministries in four different countries, including India, Tanzania, the Philippines and Guatemala. In India, in association with Bethania Kids, we care for orphans. In Tanzania, we support Anusha Lutheran Medical Center, Selian Lutheran Hospital and the Massae Girls School, as well as financially supporting students seeking higher education. In the Philippines, Concordia Children's Services responds to the needs of abandoned and neglected babies and children in the metro Manila area. It also offers a Street Crisis Intervention Program providing a Christian-based learning program for children. In Guatemala, our goal is to build a long-term relationship between the youth of Bethel and the people of Antigua through the Escuela Integrada School. During Advent, Global Missions offers an alternative giving program to assist in raising money to fund our missions. Members of the Steering Team plan and organize mission trips to the above countries.

### **355 Our Family Liaison Team**

Provide a liaison between Bethel and *Our Family*, the peer support group for people with a mental illness who are using our space (in Discipleship Hall) during several days of the week. Meet with representatives to discuss how we might get to know one another better and be in active ministry together.

### **360 Returning Thanks Team**

Bethel offers a special service opportunity to "love our neighbor," called Returning Thanks, where we perform light yard work and other tasks for those in need. We typically offer these outings on Good Friday (March/April) and/or the Saturday before Thanksgiving (November).

### **395 WATTS Planning and Coordination**

Winchester Area Temporary Thermal Shelter (WATTS) is a collaboration among local churches to provide shelter for homeless people during winter nights. Churches take turns hosting guests for a week, from 7 p.m. to 7 a.m.

### **396 WATTS Onsite Volunteer**

Activities include attendee intake, meal preparation, after dinner activities and/or staying overnight.

## Congregational Life

### 402 Building Faith Boxes

Help in building Faith Boxes that are given to our children at Baptism, First Communion and/or Confirmation.

### 410 Fellowship Team **New**

Organizes and operates various fellowship activities throughout the year, including potluck gatherings which are strictly social, summer cookouts and the Coat Rack Coffee Corner. Organize, operate and work to share the love of Christ among our community of faith.

### 412 Kure Beach Trip Team **New**

Organizes, recruits and runs the annual Bethel beach trip, held at the Lutheran Center on Kure Beach.

### 415 Men's Steering Team

Be a part of the Steering Team, praying about, discerning, and discussing God's vision and mission for Men's Ministries at Bethel.

### 430 Oktoberfest Team

This team will plan and execute Bethel's fall Oktoberfest (or like event). Building upon the recent Oktoberfest event, we look forward to expanding and enhancing it in future years.

### 432 Receptions

Assist in providing light refreshments after worship services for special occasions such as Graduation, First Communion, New Disciples (Members) and Confirmation.

### 434 Shrimp Boil

Help take a lot of shrimp and boil it together with corn, sausage, potatoes, onions and seasonings. The result is our annual Shrimp Boil. A favorite gathering for years, there is no one who leaves the table being hungry.

### 440 Care Package Team

This is an important part of our ministry as a Beacon from Bethel to our young adults who are taking the leap to higher education, military service, or a new job out of the area and for many, the final step out of the nest. This team is a regular reminder that these young adults remain a part of our Bethel Family and community of faith. This team provides various contacts and care packages sent at different times during the year.

### 444 Youth and Family Ministries Team **New**

For youth and adults, using their gifts to set long-term goals and make specific plans together, that will shape the future of Bethel's youth and family ministries. This team will normally gather once a month for dessert, prayer and action!

### 446 f<sup>3</sup> Planning and Organization

Help plan monthly Faith, Fellowship and Fun gatherings for families with children through Grade 4.

### 451 Women's Ministries LEADER

Guide and coordinate applicable activities, while, together with others, praying, discerning, and discussing God's vision and mission for Women's Ministries at Bethel.

### 452 Women's Ministries Planning

Join the group that keeps the Women's Ministry ongoing with fresh ideas from year to year.

### 453 Women's Christmas Dinner Planning

Work with other women in planning the annual Christmas Dinner – a holiday feast, complete with a gift exchange.

### 455 Women's Retreat Planning

Assist in organizing the annual Women's Retreat, a two-day Christian prayerful get-away for women of all ages.

### 456 Yard Sale Committee

Assist in organizing, sorting donations and/or working on the day of the annual Bethel Yard Sale which is normally held in July.



## Prayer and Care

### 505 Centering Prayer

A Centering Prayer learning group meets once a week in the Bethel Prayer Room. This group typically meets during the school year on a regular basis, taking the summers off.

### 511 Funeral Reception Preparation

Assist with dressing the tables, setting out food and beverages, then cleaning up afterwards.

### 512 Funeral Reception Side Dish

Prepare a side dish for Funeral Receptions.

### 521 Send Greeting Cards

Through sending cards, we are able to share a word of joy and/or hope with our brothers and sisters in Christ. Address envelopes and send Greeting Cards to members and friends of Bethel, letting them know that others are praying for them, to wish them get-well and/or to celebrate special accomplishments. Birthday cards are only sent to non-adults.

### 531 Health and Wellness Team

In an effort to be good stewards of our health, join in providing ways to take care of our bodies and minds both physically and spiritually. Assist with organizing athletic opportunities and seek to provide the congregation with information regarding healthy habits for daily living.

### 533 Intercessory Prayer

Meet together with others to pray over any prayer requests that have been submitted in the prayer boxes, or on the prayer wall. Individuals will also pray over prayer concerns as well. Join us as we offer the gift of prayer to those most in need!

### 535 Making Prayer Shawls

Through knitting or crocheting, use your hands to reach out to those in our congregation with comfort, solace and strength in times of need. As these shawls are made, we are praying for the recipient and hoping that when the shawl is wrapped around their shoulders, they will be reminded of God's promise that he is always with us.

### 551 Quilting

Can you imagine putting your children to bed at night with no cover to keep them warm? Working with others, by cutting, knotting and sewing, make gifts that will provide comfort and warmth to folks across the seas. Lutheran World Relief knotted quilts are easy to assemble and there are ways to be involved even if an individual doesn't sew.

### 553 Shepherd/Mentor Team

**New**

Individuals on this team will ensure that *new* congregational friends and members feel welcome and connected to church life. Additionally, they will also reach out to *current* parishioners that have dropped in attendance to check in with them and determine their needs and/or concerns.

### 555 Shut-In Visitation Team

Working with Pastor Dave, bring Holy Communion to our home-bound members and friends. The expectation is that you will visit with the person to whom you are assigned at least once a month. No one will have more than two people assigned to them at any given time.

### 561 Welcome Basket Assembly

To show hospitality to guests who worship with us, design and assemble Welcome Baskets.

### 562 Welcome Basket Delivery

Assist in personally delivering Welcome Baskets to our visitors and telling them, "We're glad God brought you to Bethel."

## **Ministry Support**

### **602 Property Upkeep**

With the size of our facility and surrounding grounds, there is always required routine maintenance, as well as special projects that are required during the year. With the variety of tasks, all are welcome to assist in this very important ongoing activity.

### **603 Furniture Set-Up/Take-Down**

Whenever there is a large gathering or special event, assist in setting-up, moving and taking-down chairs and tables.

### **614 Weekly Offering Counter**

Work in two-person teams to count Sunday offerings, assisting with or inputting contributions into Bethel's computer program and then making bank deposits. Training is provided.

### **631 Opening Building**

It is extremely important to ensure the security of our church facility. Assist in unlocking and opening the facility early on Sunday mornings.

### **632 Closing Building**

After completion of worship services, assist in closing and locking the facility on Sunday.

## **2019 Financial Ministry Response Form**

\* First and Last Name(s)

### **Estimate of Giving**

Specify your financial Estimate of Giving for the **2019 Operating Budget only**. The Operating Budget does not include World Hunger, Global Missions, Guatemala Mission, India Mission, Philippines Mission, Tanzania Mission, CCAP, Jones/Joyner Music Fund, Student Missions, Flowers, Good Samaritan or Jubilee contributions.

Dollar Amount (\$)

Frequency of Contributions

- Per Week  
 Per Month

### **Good Samaritan Fund**

Agreement

- Yes, I (we) would like to make a commitment to the Good Samaritan Fund.

When a need arises, I (we) will be contacted (normally only once a year) and asked to write a check for \$30 - \$50 to assist an individual or family in need, as determined by the Pastor.

**ALL 2019 FINANCIAL MINISTRY RESPONSE FORMS MUST BE SUBMITTED BY NOVEMBER 11, 2019.**

Fold and staple, then place in box in Narthex

# 2019 Financial Ministry Response Form

Attention: Pat Shields

## 2019 Stewardship Ministry Response Form

### Bethel Lutheran Church – 2019 Stewardship Ministry Response Form

Neatly print your name and date, then check the applicable boxes for the teams and activities in which you are interested.

First and Last Name

Date

### Worship Ministries

051 Altar Care 1 <sup>st</sup> Service	115 Ensemble 1 <sup>st</sup> Service	142 Prayer During Worship 2 <sup>nd</sup> Service
052 Altar Care 2 <sup>nd</sup> Service	116 Ensemble 2 <sup>nd</sup> Service	151 Scripture Reader 1 <sup>st</sup> Service
053 Communion Bread Baking	119 Instrumentalists	152 Scripture Reader 2 <sup>nd</sup> Service
056 After Worship Pick-Up	121 Greeter 1 <sup>st</sup> Service	163 Christmas in a Barn
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112 Communion Assistant 2 <sup>nd</sup> Service	141 Prayer During Worship 1 <sup>st</sup> Service	192 Sound Team 2 <sup>nd</sup> Service
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

### Learning Ministries

200 Advent Traditions	250 Sunday School Team <u>LEADER</u>	280 VBS <u>DIRECTOR</u>
210 Bible Study <u>LEADERS</u>	251 Sunday School Steering Committee	281 VBS Design Team
220 Disciple Study <u>LEADERS</u>	252 Sunday School Teacher	282 VBS Station <u>LEADER</u>
231 Martin Luther Library	253 Sunday School Substitute Teacher	283 VBS Volunteer
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

### Servant Ministries

301 Bright Futures	344 Hoe Down Helper	360 Returning Thanks Team
305 God's Work Our Hands Day	352 Global Missions Steering Team	395 WATTS Planning and Coordination
313 Follow the Leader Camp "Buddy"	355 Our Family Liaison Team	396 WATTS Onsite Volunteer
331 Harvest Sunday Helper		
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## Congregational Life Ministries

402 Building Faith Boxes	432 Receptions	451 Women's Ministries <u>LEADER</u>
410 Fellowship Team	434 Shrimp Boil	452 Women's Ministries Planning
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## Prayer and Care Ministries

505 Centering Prayer	531 Health and Wellness Team	553 Shepherd/Mentor Team
511 Funeral Reception Preparation	533 Intercessory Prayer	555 Shut-in Visitation Team
512 Funeral Reception Side Dish	535 Making Prayer Shawls	561 Welcome Basket Assembly
521 Send Greeting Cards	551 Quilting	562 Welcome Basket Delivery
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

## Ministry Support

602 Property Upkeep	614 Weekly Offering Counter	632 Closing Building
603 Furniture Set-Up/Take-Down	631 Opening Building	
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

Place in box in Narthex

## Bethel Lutheran Church – 2019 Stewardship Ministry Response Form

Neatly print your name and date, then check the applicable boxes for the teams and activities in which you are interested.

First and Last Name

Date

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### Servant Ministries

301 Bright Futures	344 Hoe Down Helper	360 Returning Thanks Team
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Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

## Congregational Life Ministries

402 Building Faith Boxes	432 Receptions	451 Women's Ministries <u>LEADER</u>
410 Fellowship Team	434 Shrimp Boil	452 Women's Ministries Planning
412 Kure Beach Trip Team	440 Care Package Team	453 Women's Christmas Dinner Plan'g
415 Men's Steering Team	444 Youth and Family Ministries Team	455 Women's Retreat Planning
430 Oktoberfest Team	446 f3 Planning and Organization	456 Yard Sale Committee
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

## Prayer and Care Ministries

505 Centering Prayer	531 Health and Wellness Team	553 Shepherd/Mentor Team
511 Funeral Reception Preparation	533 Intercessory Prayer	555 Shut-in Visitation Team
512 Funeral Reception Side Dish	535 Making Prayer Shawls	561 Welcome Basket Assembly
521 Send Greeting Cards	551 Quilting	562 Welcome Basket Delivery
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

## Ministry Support

602 Property Upkeep	614 Weekly Offering Counter	632 Closing Building
603 Furniture Set-Up/Take-Down	631 Opening Building	
Do you wish to be a Team Leader? If so, list applicable Team Number(s):		

Place in box in Narthex